



## Program Request Form

READ from the START is the Missouri Humanities Council's statewide family reading initiative. RFTS is designed to encourage parents/caregivers of children ages 0 to 5 to create positive experiences with their children using books and stories.

### Participants in the READ from the START program:

- Learn about the role of language and stories in early child development.
- Read, discuss, and enjoy the same books that they will take home to their children.
- Learn techniques to continue story exploration, such as crafts, songs, and dramatic play.
- Receive a selection of seven FREE outstanding children's books to keep for use at home.

### How It Works:

- READ from the START is currently offered free of charge. Our target audience includes parents/caregivers who may have limited access to books, face economic hardships or educational challenges that make reading to their children difficult.
- Local agencies like Head Start, Parents as Teachers, libraries, or charitable agencies may contact the Council to request a READ from the START program.
- The format for the program is two 90 MINUTE sessions scheduled one to two weeks apart. Children do not attend the sessions. A certified RFTS facilitator leads the group of parents through discussions and activities.
- The local agency promotes READ from the START and is responsible for doing the outreach necessary for recruiting the MINIMUM OF FIFTEEN PARTICIPANTS.
- The local agency provides a meeting space for the program. Optional childcare and refreshments are encouraged.
- The Missouri Humanities Council provides a certified discussion leader, program materials, promotional materials and assistance necessary for creating a successful READ from the START program.

To apply for a READ from the START program, complete this Request Form and mail or fax to:

Julie Douglas, Family Program Specialist  
Missouri Humanities Council  
543 Hanley Industrial Court, Suite 201  
St. Louis, MO 63144-1905

Fax: (314) 781 - 9681  
E-mail: [julie@mohumanities.org](mailto:julie@mohumanities.org)  
Web: [www.readfromthestart.org](http://www.readfromthestart.org)

For more information, please call (314) 781-9660 OR call toll-free (800) 357-0909



# READ FROM THE START

## 2009 - 2010 Application Form



Exploring our Heritage  
Shaping our Community

**PLEASE NOTE:** Programs are approved based on availability of funding. MHC program staff will contact you to finalize arrangements or notify you of any problems. You will receive a confirmation letter including the name of the scheduled discussion leader and report form.

**SPONSORING NON-PROFIT ORGANIZATION:**  
\_\_\_\_\_

**COMPLETE ADDRESS OF ORGANIZATION:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ORGANIZATION PHONE:** \_\_\_\_\_

**NAME OF PERSON REQUESTING THIS PROGRAM:**  
\_\_\_\_\_

**COMPLETE ADDRESS (IF DIFFERENT FROM ABOVE):**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DAYTIME PHONE:** \_\_\_\_\_

**EVENING PHONE:** \_\_\_\_\_

**FAX:** \_\_\_\_\_

**E-MAIL ADDRESS: (REQUIRED FOR PROMOTIONAL MATERIALS)**  
\_\_\_\_\_

**ON-SITE PROGRAM COORDINATOR'S NAME: (IF DIFFERENT)**  
\_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_

**READ FROM THE START** IS OFFERED AT NO CHARGE TO PARTICIPANTS AND APPROVED SITES. IS YOUR PROGRAM OR INSTITUTION ABLE TO UNDERWRITE SOME OR ALL OF THE COSTS\* ASSOCIATED WITH FUNDING RFTS AT YOUR SITE?

DONATION AMOUNT: \$ \_\_\_\_\_  
\* NOTE: THE AVERAGE PROGRAM COST IS \$1,500.

**NUMBER OF ANTICIPATED PARTICIPANTS** \_\_\_\_\_  
(Minimum 15) 20 sets of books will be provided

**REQUESTED DATE & TIME OF 1<sup>ST</sup> SESSION:**  
DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

**REQUESTED DATE & TIME OF 2<sup>ND</sup> SESSION:**  
DATE: \_\_\_\_\_ TIME: \_\_\_\_\_  
(one to two weeks after 1<sup>st</sup> session is preferred)

**PROGRAM LOCATION:** \_\_\_\_\_  
(Building)

**ADDRESS:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COUNTY:** \_\_\_\_\_

**DIRECTIONS to location:** from St. Louis or Kansas City, whichever is closer. (Attach pages if needed)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is this location handicapped accessible?  Yes  No  
Will there be refreshments (OPTIONAL)?  Yes  No  
Will childcare be provided at this site?  Yes  No  
**PLEASE NOTE:** Child care is not required but is strongly suggested because of its value to participants.

HAS THIS SITE HOSTED A RFTS PROGRAM PREVIOUSLY?  
 Yes  No WHEN? \_\_\_\_\_

**IF YOUR SITE HAS HOSTED A RFTS PROGRAM PREVIOUSLY, PLEASE RECRUIT PARENTS WHO HAVE NOT ATTENDED A RFTS PROGRAM IN THE PAST.**

Please describe your non-profit organization. What is your mission? What services do you provide? Whom do you serve? Where is your outreach area? How are you funded? Etc.  
(Attach additional pages as needed)

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Please describe your intended audience. Why is READ from the START an important program for your audience? How do you see it making a difference for your community? (Attach additional pages as needed)

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Are you willing to participate in a follow-up evaluation and outcomes tracking process?  Yes  No

RFTS programs offer an opportunity to share information about additional local resources available to parents. Please provide the following information:

Local Library: \_\_\_\_\_

Story Time: \_\_\_\_\_

Children's Librarian: \_\_\_\_\_

Parents as Teachers Contact: \_\_\_\_\_

Local Adult Literacy Provider: \_\_\_\_\_

Additional Local Parenting Resource #1: \_\_\_\_\_

Additional Local Parenting Resource #2: \_\_\_\_\_

Funding for RFTS is limited and is sometimes restricted to specific towns or regions of the state.  
If you are interested in underwriting a portion of the costs of the program, please call us.  
Financial contribution is NOT a consideration in selection of sites for READ from the START.

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Do not write below the line. For OFFICE use only.

Confirmation Date:: \_\_\_\_\_ Discussion leader name and phone: \_\_\_\_\_

Funding Authorization: \_\_\_\_\_

Paperwork complete: \_\_\_\_\_ Supporting Materials Sent: \_\_\_\_\_

*We recommend that you have information about these resources for distribution at your RFTS program. Also consider having representatives from these agencies present at RFTS or at a follow-up meeting.*



Exploring our Heritage Shaping our Community

543 Hanley Industrial Court | Suite 201 | St. Louis, Missouri 63144-1905

The Missouri Humanities Council encourages you to READ from the START!